

# Compunetix CONTEXWeb™ Installation Verification Checklist

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Installation Location: \_\_\_\_\_

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Order: \_\_\_\_\_

Installation Engineer: \_\_\_\_\_

Installation Engineer  
Signature: \_\_\_\_\_

Installation Pictures taken (unless prohibited by customer)

## System Components

The customer's system consists of the following components:

### Required Test Equipment

- CONTEX Summit or Summit Olympus system
- CONTEXWeb
- Web browser

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## Installation Test Procedures

FEATURE	RESULT
<b>1 CONTEX Web Page</b>	
<p>1.1 Webpage</p> <p>Open a web browser. Navigate to the CONTEXWeb URL. Verify that the CONTEXWeb login page appears.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>
<b>2 Event View</b>	
<p>2.1 Login</p> <p>Call in a couple parties to a previously configured conference. Ensure that the conference has a billing code.</p> <p>Log into the Event View skin with the billing code in the Conference Number field and any name in the User Name field.</p> <p>Verify that the CONTEXWeb shows the current participants and conference information.</p> <p><b>Comments:</b></p>	<input type="checkbox"/> <b>Pass</b> <input type="checkbox"/> <b>Fail</b>

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## 2.2 Conference Control

Select a participant and mute the line in CONTEXWeb. Verify that the WOC also shows the line is muted and that the party cannot be heard by the rest of the conference.

Mute and unmute multiple parties in CONTEX Web, the WOC, and using DTMF at the phones. Verify that each change is shown at the WOC and CONTEXWeb.

**Comments:**

**Pass**

**Fail**

<p><b>2.3 Question and Answer</b></p> <p>Place a couple participants in monitor (muted) mode. Use the Q&amp;A tab to start a Q&amp;A session.</p> <p>Press *1 on some of the muted telephones. Verify that the parties appear in the Queue.</p> <p>Promote a party to Questioner. Verify that the party can now be heard. Remove the Questioner. Verify that the party can no longer be heard.</p> <p>Select a party in the queue and remove them from the queue. Verify that they are removed and do not hear a confirmation tone. Press *1 to add a party to the queue and then press *2 to remove the party. Verify that the party appears and disappears from the queue appropriately.</p> <p>Stop the Q&amp;A for the next step.</p> <p><b>Comments:</b></p>	<p><input type="checkbox"/> <b>Pass</b></p> <p><input type="checkbox"/> <b>Fail</b></p>
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### 2.4 Voting (View-Only)

Start a Voting session in the WOC. Verify that the CONTEXWeb voting tab shows the question number, description, and digits configured at the WOC.

Press DTMF commands on the connected phones to register votes. Verify that the votes shown in the CONTEXWeb match the votes shown in the WOC.

**Comments:**

- Pass**
- Fail**